

* All fields marked with an asterisk (*) and **Bold Text** are required. (Lookup) fields provide a list from which to select

Standard	
*Type (Lookup) <input type="checkbox"/> Condo/Townhouse <input type="checkbox"/> Manufactured <input type="checkbox"/> Modular <input type="checkbox"/> Stick Built	*Status: _____ (Lookup) *Asking Price: _____ *Address: _____ <div style="display: flex; justify-content: space-between; font-size: small;"> St. # St. Dir. Street Name Str Designation </div> Address 2: _____ *City: _____ (Lookup) *County: _____ (Lookup) State: _____ (Lookup) Zip: _____ *Area: _____ (Lookup) *Search By Map: Validate Map *Board Name: _____ (Lookup) Virtual Tour: _____
IDX Include <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes - Without Address	

Keywords				
*Real Estate Included <input type="checkbox"/> No <input type="checkbox"/> Yes	*Great Room <input type="checkbox"/> No <input type="checkbox"/> Yes	*Dining Room <input type="checkbox"/> No <input type="checkbox"/> Yes	*Family Room <input type="checkbox"/> No <input type="checkbox"/> Yes	*Add'l Living Quarters <input type="checkbox"/> No <input type="checkbox"/> Yes
*Horse Setup <input type="checkbox"/> No <input type="checkbox"/> Yes	*Water Front <input type="checkbox"/> No <input type="checkbox"/> Yes	*RV Parking <input type="checkbox"/> No <input type="checkbox"/> Yes		

General	
*Listing Agent 1: _____ (Lookup)	
*Listing Office 1: _____	
Listing Agent 2: _____ (Lookup)	
Listing Office 2: _____	
List Team: _____ (Lookup)	
*Seller Licensed (Y/N): _____ *Listing Agreement: _____ (Lookup) *Trans. Brkr%: _____ *Buyer Agency%: _____	
*Variable Rate (Y/N): _____ *Limited Service (Y/N): _____	
*List Date: ____/____/____ *Exp Date: ____/____/____ *Agency Relationship: _____ (Lookup)	
*Owner/Renter's Name: _____	
*Legal / Lot Block: _____	
*Apx Total Acres: _____ *REO/Lender Owned: _____	
*Zoning: _____ *Subdv Name: _____ (Lookup)	
*Elem School: _____ (Lookup) *Middle School: _____ (Lookup)	
*High School: _____ (Lookup)	
*Lot Dimension: _____ Lot Dim Source: _____	
Main SF: _____ Upper SF: _____ Lower SF: _____ Basement SF: _____	
Finished Basement SF: _____ *Apx. Total SF: _____ SqFt Source: _____	
*Year Built: _____ Year Remodeled: _____ *Bedrooms: _____ *Baths: _____	
*Garage Capacity: _____ *Garage Type: _____ (Lookup)	
Listed in other Classes Y/N: _____ Other MLS Number: _____	
*Apx Irrig. Acres: _____ *Irrig. Water (Y/N) _____	
*Irrig. Dist: _____ *Irrig. Description: _____	

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*Sewer Supplier: _____ *Gas Supplier: _____

*Electric Supplier: _____ *Water Supplier: _____

Average Utilities Cost: _____

*Home Owner's Association: _____

*HOA/Metro Fees: _____ *HOA/Metro Fees Frequency: Annually / Quarterly / Monthly / Unknown / NA

***DIRECTIONS**

Fronts: _____

Bathrooms Descr: _____

	Dimensions		Dimensions
Master Bedroom	_____ X _____	Living Room	_____ X _____
Bedroom #2	_____ X _____	Dining Room	_____ X _____
Bedroom #3	_____ X _____	Family Room	_____ X _____
Bedroom #4	_____ X _____	Kitchen	_____ X _____
Office/Den	_____ X _____	Laundry/Util Room	_____ X _____

of Phone Lines: _____ Internet Service: _____

Exchange (Y/N): _____ Exchange for: _____

Elevation: _____ Map Horizontal: _____ Map Vertical: _____

VOW Include: Yes / No VOW Address: Yes / No VOW Comment: Yes / No VOW AVM: Yes / No

Tax and Financial

*Tax Parcel #: _____ *Tax Year: _____ *Total Taxes: _____ *Special Assessment (Y/N): _____

*EM Deposit \$: _____ *EM Holder: _____

*Title Company: _____ Possession: _____

Short Sale (Y/N): _____

Remarks

Remarks (Up to 4000 Characters)

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Agent Confidential Remarks (Up to 750 Characters)

Addendum (Up to 4000 Characters)

Secure Show Instructions (Up to 4000 Characters)

Green Certifications

Green Certification Y/N

HERS Rated Y/N HERS Year Certified _____ HERS Score _____

Energy Star Qualified Y/N Energy Star Year _____

LEED for Homes Y/N LEED Year _____ LEED Score _____

NAAB/NGBS-ICC 700 Y/N NAAB Year Certified _____

Other Green Cert. Y/N Other Green Cert. Year _____

Green Remarks (Up to 4000) Characters

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A. Type/Style	
1	Raised Ranch
2	Ranch
3	Bi Level
4	Log
5	Farm House
6	Contemporary
7	Cabin
8	Victorian
9	Patio Home
10	Condo
11	Townhome
12	Modular
13	Single Wide
14	Double Wide
15	In Ground Berm
16	Bungalow
17	Other
18	Tri Level
19	Ranch Basement
20	Triplewide
21	A Frame
22	Hunter Cabin
23	Addition
24	System Built
25	Adobe

B. Stories	
1	One Story
2	1.5 Story
3	Two Story
4	Three Story
5	Finished Attic
6	Partial Finished Attic
7	Access Only Attic
8	Storage Attic
9	Dormer Attic
10	Other
11	Loft

C. Construction	
1	Stucco
2	Brick
3	Concrete/Block
4	Pre-Fab
5	Earth
6	Wood Frame
7	Metal Frame
8	Metal
9	Solid Masonry
10	Prestress Concrete
11	Brick/Stone Veneer
12	Vinyl
13	Log
14	Asbestos Shingle
15	Masonite
16	Wood
17	Stone
18	Cedar
19	Other
20	Strawbale
21	HUD (HUD Sticker)
22	UBC
23	Pre-HUD (1976 & Older)
24	Under Construction
25	To Be Constructed
26	Built to Suit

D. Foundation	
1	Block
2	Wood
3	Slab
4	Mudsill
5	Stemwall
6	Basement-below grade
7	Basement-walk out
8	Basement-dug out
9	Basement-finished
10	Basement-unfinished
11	Basement-partial finish
12	Crawl Space
13	Concrete
14	Piers
15	Rock and Mortar
16	Vapor Barrier
17	HUD Approved
18	Skirted
19	Insulated
20	Tied Down
21	Permanent
22	Other - See Remarks
23	Not Permanent

E. Roof	
1	Asphalt
2	Tar & Gravel
3	Metal
4	Composition
5	Wood Shingle
6	Slate
7	Tile
8	Fiberglass
9	Tin
10	Copper
11	Architectural Shingles
12	Other

F. Flooring	
1	Wall to Wall Carpet
2	Partial Carpet
3	Hardwood
4	Slate
5	Tile
6	Vinyl
7	Wood
8	Brick
9	Parquet
10	Linoleum
11	Wood Laminate
12	Other
13	Stained/Stamped Concrete

G. Heating Source	
1	Natural Gas
2	Electric
3	Propane
4	Geo Thermal
5	Wood
6	Coal
7	Solar
8	Pellet
9	Oil
10	Kerosene
11	Propane Tank Owned
12	Propane Tank Leased

H. Heating Sys	
1	Hot Water Baseboard
2	Electric Baseboard
3	Boiler
4	Ceiling Radiant
5	Floor Radiant
6	Floor Furnace
7	Forced Air
8	Heat Pump
9	Space Heater
10	Fireplace/Stove
11	Thermal Storage
12	Polybutylene Pipe
13	Galvanized Pipe
14	Copper Pipe
15	Other
16	Central Air
17	Central Electric

I. Cooling	
1	Central Electric
2	Central Gas
3	Geo Thermal
4	Heat Pump
5	Zone
6	Window Unit(s)
7	Attic Fan(s)
8	Window Fan(s)
9	Evaporative Cooler
10	None
11	Other
12	Refrigerated Air
13	Forced Air
14	Central Air
15	Air

J. DOM Water	
1	Available
2	Tap Installed Paid
3	Well

4	Spring
5	Shared Well/Spring
6	Cistern
7	Other
8	City Water
9	Central Water
10	Installed
11	Not installed
12	Public
13	Domestic Well
14	In-House Well
15	Augmented Well

K. DOM Sewer	
1	Sewer
2	Sewer Available
3	Sewer Installed
4	Septic
5	Engineered Septic
6	Septic Required
7	Other

L. Disclosure	
1	Deed Restrictions
2	Covenants
3	Seller is Licensed Agt
4	Geological Survey
5	Hazardous Waste
6	Flood Plain
7	Mineral Rights
8	Ditch Easements
9	Non Conforming
10	Grey Water
11	Lead Base Paint
12	Warranty Program
13	One Year Builders Warrant
14	No Pets
15	Other
16	Pets Allowed
17	Water Rights

M. Appliances Included	
1	Range/Oven
2	Range Top
3	Refrigerator
4	Dishwasher
5	Washer
6	Dryer
7	Disposal
8	Microwave
9	Compactor
10	Double Oven
11	Exhaust Fan
12	Water Purifier
13	Other

N. Dining	
1	Island
2	Kitchen Bar
3	Kitchen/Dining
4	Eat-in Kitchen
5	Breakfast Nook
6	Country Kitchen
7	Formal Separate
8	Living Room Dining
9	Separate Dining
10	Other

O. Master BR	
1	Main Level
2	Upper Level
3	Lower Level

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P. Fireplaces	
1	Blowers
2	Gas Logs
3	Gas Starters
4	Stove Insert
5	Heat-O-Later
6	Glass Doors
7	Free Standing
8	Angle nook
9	Non functional
10	Basement
11	Bedroom
12	Living Room
13	Den/Family Room
14	Woodstove
15	None
16	Other
17	Pellet

Q. Interior Inclusions	
1	Wood Stove
2	Fireplace Wood
3	Fireplace Gas
4	Pellet Stove
5	Carpets
6	Window Coverings
7	Wired/Cable TV
8	All Furnished
9	Part Furnished
10	Cathedral Ceiling
11	Ceiling Fan(s)
12	W/D Hookup
13	Sound System
14	Skylight(s)
15	Wet Bar
16	Vaulted Ceiling
17	Other
18	Granite Counters
19	Guest Quarters
20	Jetted Tub
21	Pantry
22	Security System
23	T&G Ceilings
24	Walk In Closet
25	Hot Tub
26	Central Vacuum

R. Exterior Inclusions	
1	Satellite Dish
2	Workshop
3	Shed/Storage
4	Landscaped
5	Maintenance Free
6	Horses Allowed
7	Irrigation Water
8	Fence
9	Patio
10	Deck
11	Storm Wndws/Drs
12	Gas Grill
13	Hot Tub
14	Lawn Sprinklers
15	Corral
16	Barn
17	Greenhouse
18	Gazebo
19	Water Garden
20	RV Hook Up/Pad
21	Pond
22	River/Stream
23	Creek
24	Seasonal Ditch
25	Other
26	Farm Equipment
27	Arena
28	Garage Dr Opener

29	Seasonal Stream
30	Springs

S. Pool	
1	Gunite
2	Above Ground
3	Vinyl
4	Spa
5	Indoor
6	Sauna
7	Community
8	Steam Room
9	In-Ground

T. Fence	
1	Brick
2	Chain Link
3	Electric
4	Security
5	Privacy
6	Split Rail
7	Picket
8	Barbed Wire
9	Vinyl
10	Cross Fence
11	Pipe
12	Full
13	Partial
14	Other
15	None

U. Street Desc./Access	
1	State
2	County
3	City/Town
4	Private
5	Seasonal
6	Paved
7	Gravel
8	Dirt
9	Easement
10	Concrete
11	RR Crossing
12	Shared Drive
13	Guest Parking
14	Assigned Parking
15	Cul-de-Sac
16	Federal Highway
17	Other
18	None

V. Lot Sz/Acre	
1	Less than 1/2
2	.5 - .99
3	1-1.99
4	2-4.99
5	5-9.99
6	10 - 19.99
7	20+
8	None
9	Rented

W. Views	
1	Mountains
2	Valley
3	Water/River
4	Other
5	None
6	Borders Public Land

X. Showing Instructions	
1	By Appointment
2	Notice Required
3	Call Listing Office
4	Call Listing Agent
5	With Lister Present

6	Multi Lock
7	Lock Box
8	Electronic Lockbox
9	Key with LO/Manager
10	No Sign
11	Beware of Pets
12	Restricted Days/Hours
13	Boundaries Identified by
14	Boundaries Surveyed
15	Plat Available
16	Other
17	Showing Assist

Y. Zoning	
1	Ag Farm Tract
2	Business
3	Commercial
4	Industrial
5	Office Industrial
6	Mobile Home
7	Planned Unit Development
8	Residential Multi Family
9	Residential Single Family
10	Other
11	None

Z. HOA Includes	
1	Building Maintenance
2	Electricity
3	Gas
4	Insurance
5	Irrigation
6	Landscaping Back
7	Landscaping Front
8	Sewer
9	Trash
10	Water
11	None
12	Snow Removal
13	Other

ZA. Common Facilities	
1	Club House
2	Golf
3	Pool
4	Racquet Ball
5	Spa
6	Tennis Courts
7	Laundry
8	Groundskeeper
9	Park
10	Other

ZB. Waterfront	
1	River
2	Creek
3	Lake
4	Pond
5	Ditch
6	Water View
7	Water Front
8	Other
9	None
10	Seasonal Stream & Spring

ZC. Terms	
1	Assume
2	Cash
3	FHA

4	Lease Option
5	Owner Carry
6	Conventional
7	Non-Qualifying
8	VA
9	1031 Exchange
10	Other

ZD. Available for Auction	
1	Yes
2	No

ZE. ADA Compliant	
1	Yes
2	No

ZF. Transmit to REALTOR.COM	
1	Yes
2	No

ZG. Lot Description	
1	Borders Public Land
2	Pasture
3	Foothills
4	Adj to Greenbelt/Open Lnd
5	Adj to Golf Course
6	Wooded Lot
7	Cleared
8	50'-75' Frontage
9	75'-100' Frontage
10	100'-150' Frontage
11	150+ Frontage
12	Corner
13	Cul-de-Sac
14	Golf Course Near
15	Other
16	Green Solar or off Grid

ZH - Green Efficient	
1	Construction
2	Insulation
3	Windows
4	Doors
5	Roofing
6	Exposure/Shade
7	Appliances
8	Heating
9	Cooling
10	Thermostat/Controllers
11	Water Heater
12	Electrical/Lighting
13	Incentives

ZI - Green Energy Generation	
1	Solar (Photovoltaic)
2	Wind
3	Geotherman
4	Solar (Hot Water)

ZJ - Green Sustainability Features	
1	Recycled Materials
2	Renewable Materials

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3	Biodegradable Materials
4	Conserving Materials/Methods

ZK – Water Conservation	
1	Landscaping
2	Flow Control
3	Reclamation

ZL – Indoor Air Quality	
	Filtration System
	Ventilation
	Contaminants
	NO or Low VOC Materials